

The Jewell City Council met in Regular Session Monday, February 12, 2024 at the Jewell City Hall starting at 7:00 p.m. Mayor Mickey Walker called the meeting to order with Council Members: Winborn, Rohloff, Boor, Butler, and Gunderson present.

**APPROVE CONSENT AGENDA:** Winborn made a motion to approve the consent agenda which included:

- February 12, 2024 agenda
- Minutes of January 22, 2024 regular session
- Claims for January 31, 2024
- Claims for February 12, 2024
- Treasurer's report for January

Gunderson seconded the motion. Roll Call 5—0. Motion carried.

#### **TREASURER'S REPORT FOR JANUARY 2024**

FUND	REVENUE	EXPENDITURES
GENERAL	\$13,992.75	\$40,037.40
EMERGENCY	\$27.61	\$0.00
FIRE	\$4,500	\$0.00
DEVELOPMENT LOTS	\$0.00	\$0.00
ROAD USE	\$15,785.22	\$6,890.34
TRUST AND AGENCY	\$141.94	\$4,185.14
METER DEPOSITS	\$150.00	\$125.00
WATER	\$28,877.66	\$12,495.54
SEWER	\$10,923.07	\$7,997.90
LOCAL OPTION TAX	\$11,309.65	\$0.00
CAPITAL PROJECT FUNDS	\$0.00	\$12,949.68
CHAPTER 410/411	\$27.61	\$6,282.87
TOTAL	\$85,735.51	\$90,963.87

**PUBLIC HEARING ON PROPOSAL TO ENTER INTO A GENERAL OBLIGATION LOAN AGREEMENT:** Gunderson made a motion to open the public hearing. Rohloff seconded the motion. Roll Call 5—0. Motion carried. During the hearing, the Council discussed the length of the loan agreement. No residents were in attendance to give input on the proposal. At 7:11 p.m. Winborn made a motion to close the public hearing. Rohloff seconded the motion. Roll Call 5—0. Motion carried.

#### **MAIN STREET IMPROVEMENTS PROJECT:**

- **USE OF LOST FUNDS TO BRING AMOUNT BELOW \$1,000,000:** Winborn made a motion to bring the amount of the loan down to \$995,000 by using reserved Local Option Sales Tax revenue. Butler seconded the motion. Roll Call 5—0. Motion carried.
- **USE OF LOST FUNDS TO PAY FOR PART OR ALL OF ANNUAL PAYMENT:** it will be determined each year at budget time the amount of LOST funds that can be used to pay for the annual payment. Any amount not budgeted to be repaid with LOST funds will be paid for with property tax revenue.
- **TERM OF LOAN:** Gunderson made a motion to set the term of the loan to 15 years. Rohloff seconded the motion. Roll Call 5—0. Motion carried.

**RESOLUTION 24:11-TAKING ADDITIONAL ACTION ON PROPOSAL TO ENTER INTO A GENERAL OBLIGATION LOAN AGREEMENT:** Boor made a motion to approve resolution 24:11 which proposes the city enter into a loan agreement. Butler seconded the motion. Roll Call 5—0. Motion carried.

#### **2024-2025 BUDGET:**

- **JEWELL FIRE AND RESCUE BUDGET:** Duane Hendrickson presented the Jewell Fire and Rescue budget. The amount of planned expenditures is \$99,964, of which \$42,158 would come from the City of Jewell.

- **EJS POLICE BUDGET:** The EJS budget was given to the council. Total annual expenses are planned to be \$263,408, of which \$153,276.21 would come from Jewell.
- **CITY HALL BUDGET:** City hall's budget of \$42,175 was presented to the council.

**WATERMAIN REPAIR EAST LANE:** Mayor Walker recommended that Terry Anderson reevaluate the watermain on East Lane and prioritize the need for repair accordingly.

**2023 WAGE REPORT:** The Wage Report was presented to the council.

**714 KING STREET LEAK:** A water leak with a large water bill was given to the council for their consideration. Rohloff made a motion to remove \$465.33 from the sewer portion of the bill. Boor seconded the motion. Roll Call 5—0. Motion carried.

**SET PUBLIC HEARING FOR BUDGET AMENDMENT 1 FOR FISCAL YEAR 2023-2024:** Butler made a motion to set the public hearing for 7 p.m. at Jewell City Hall on February 26. Rohloff seconded the motion. Roll Call 5—0. Motion carried.

**POOL DISCUSSION FOR 2024 SEASON:** Gunderson made a motion to approve the running of an ad in the South Hamilton Record news announcing the positions accepting applications for the 2024 pool season, which includes the pool manager, assistant manager, lifeguards, and window attendants. Applications can be obtained at City Hall, or on our website: [www.jewelliowa.com](http://www.jewelliowa.com). Rohloff seconded the motion. Roll Call 5—0. Motion carried.

**CITY WIDE CLEAN UP DAY:** Winborn made a motion to approve city wide clean up day to take place Saturday, May 18 from 8:00 a.m. – 11.00 a.m. Boor seconded the motion. Roll Call 5—0. Motion carried.

**CITY WIDE GARAGE SALE:** The city-wide garage sale will be solidified at the council meeting on February 26.

**PARK BOARD RECOMMENDATIONS:** The park board recommended the city look into repairing the concession stand bathrooms and the storage shed. The public works employees and Councilmember Rohloff are going to investigate the needs of these two areas further.

**CITY CONTRIBUTION REQUEST:** Gunderson requested \$625 to cover the cost of MIDAS to write a grant for the Iowa DNR Water and Conservation fund. Winborn made a motion to approve the request. Butler seconded the motion. Gunderson abstained from voting. Roll Call 4—0. Motion carried.

**EMPLOYEE DUTIES:** The personnel committee met and recommended that the public works employees each have divisions of responsibilities. Terry Anderson's main focus will be completing schooling to get his certifications, water, sewer, pool and building permits. Dave Osmundson will focus on the roads and park upkeep and projects. Both public works employees will collaborate on projects. Market adjustment pay increases for Osmundson and city clerk Beaune were discussed and will be voted on at the 26th meeting.

**ADJOURN:** Winborn made a motion to adjourn the meeting. Rohloff seconded the motion. Roll Call 5—0. Motion carried. The meeting was adjourned at 9:52 p.m.

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Regina Beaune, City Clerk

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Mickey Walker, Mayor

#### 1/31/2024 CLAIMS

STAPLES	PAPER, TONER, STAMPER	\$63.54
POSTMASTER	STAMPS	\$136.00
POSTMASTER	WATER BILLS	\$279.84

WALMART	HEAVY DUTY PAPER	\$17.94
POSTMASTER	MICRO DEBITS TO AUTHORIZE ONLINE	\$1.22
POSTMASTER	MAILING PERMIT ANNUAL FEE	\$320.00
IRS	TAXES	\$2,413.85
IPERS COLLECTIONS	IPERS	\$3,362.51
ALLIANT ENERGY	CITY ENERGY	\$6,372.79
CASEYS BUSINESS	ROADS FUEL	\$45.14
I & S GROUP, INC.	OPERATOR SERVICES	\$850.00
SCHULING HITCH CO INC	POWER CABLE, MODULE, LABOR	\$679.51
VERIZON WIRELESS	ROADS PHONE	\$103.08
WELLMARK BLUE CROSS BLUE	EMPLOYEE INSURANCE	\$4,087.05
<b>TOTAL</b>		<b>\$18,732.47</b>
02/12/2024 CLAIMS		
IA RURAL WATER ASSN	2024 ANNUAL CONFERENCE ANDERSON	\$380.00
IOWA DEPARTMENT OF	EXCISE TAX/SALES TAX	\$1,625.20
STAPLES	COPY PAPER	\$39.99
AMERICAN SANITATION	RECYCLING	\$1,874.99
BACKFLOW PREVENTION	INSTALL NEW ASSEMBLY WATER PLANT	\$4,800.00
CARGILL INC	SALT-WATER PLANT	\$6,251.01
CENTURYLINK	CITY PHONES	\$271.16
COMPASS BUSINESS	WATER BILLING INVOICES	\$567.47
COOPERATIVE TELEPHONE EX	POLICE TELEPHONE	\$0.19
ELLSWORTH COOP	POLICE TELEPHONE	\$26.75
HAMILTON COUNTY AUDITOR	ELECTION, BALLOTS, PUBLICATIONS	\$984.57
HAWKINS INC	CHLORINE	\$1,474.25
HEART OF IA PUBLISHING INC	PUBLISHING	\$425.08
HEARTLAND COOPERATIVE	POLICE FUEL	\$1,677.75
IOWA MANAGED NETWORK	LTE BACK UP SERVICE, EMAILS	\$327.81
IOWA ONE CALL	LOCATES	\$107.30
JEWELL FARM & HOME	BRAKE CLEANER, TEFLON PASTE	\$293.82
JEWELL MARKET	PAPER TOWELS	\$12.76
MARC	FOAMING ROOT CONTROLS FREIGHT	\$19.16
NAPA AUTO PARTS	CHANGE OIL, FILTER	\$115.96
PREMIER	PRINTER CONTRACT	\$136.63
RELIABLE 1	BOILER SERVICE MAINTENANCE	\$429.00
SNYDER & ASSOCIATES	MAIN STREET ENGINEERING	\$3,677.38
TERRY ANDERSON	ANDERSON CLOTHING ALLOWANCE	\$206.89
TOWN & COUNTRY	EMERGENCY MANAGEMENT COMMISION	\$321.28
TRASHMAN	TRASH BIN	\$94.50
ZIEGLER INC	BOLTS, NUTS, WASHERS	\$46.16
<b>TOTAL</b>		<b>\$26,187.06</b>