

The Jewell City Council met in Regular Session Monday, November 13, 2023 at the Jewell City Hall starting at 7:00 p.m. Mayor Leo Reiter called the meeting to order with Council Members: Winborn, Roethler, Boor, Gunderson and Lorenzen present. City Attorney Justin Deppe was also in attendance.

APPROVE NOVEMBER 13, 2023, AGENDA: Winborn made a motion to approve the November 13, 2023 agenda. Gunderson seconded the motion. Roll Call 5—0. Motion carried.

APPROVE CONSENT AGENDA:

- Winborn made a motion to approve the Minutes of the October 23, 2023 regular session. Lorenzen seconded the motion. Roll Call 5—0. Motion carried.
- Winborn made a motion to approve the Minutes of the October 25, 2023 special session. Gunderson seconded the motion. Roll Call 5—0. Motion carried.
- Winborn made a motion to approve the November 13 claims. Boor seconded the motion. Roll Call 5—0. Motion carried.
- Gunderson made a motion to approve the October Treasurer's Report. Boor seconded the motion. Roll Call 5—0. Motion carried.

TREASURER'S REPORT FOR OCTOBER, 2023

FUND	REVENUE	EXPENDITURES
GENERAL	\$209,793.90	\$41,242.44
EMERGENCY	\$5,432.19	\$0.00
FIRE	\$0.00	\$0.00
DEVELOPMENT LOTS	\$0.00	\$0.00
ROAD USE	\$13,652.12	\$16,554.26
TRUST AND AGENCY	\$27,887.68	\$4,132.43
METER DEPOSITS	\$375.00	\$75.00
WATER	\$34,406.64	\$15,473.71
SEWER	\$12,550.90	\$13,706.68
LOCAL OPTION TAX	\$12,799.24	\$0.00
CAPITAL PROJECT FUNDS	\$0.00	\$0.00
CHAPTER 410/411	\$5,332.65	\$0.00
TOTAL	\$322,221.32	\$91,184.52

ASSESS 600 MAIN STREET PROPERTY OWNER: The Council discussed the different variables at play with assessing 600 Main Street. One of the factors to consider is the timeline of the project itself. Adding a property to the assessment would add two months to the project and bid letting would occur in a time that is not ideal for competitive prices. Ultimately, it would cost the City more to go through the assessment process in order to make the change, than what the City would get back in assessment cost from the owner. Some of the council thought it did not make sense fiscally and believed it was an oversight of the Council and Mayor that the property in question was not part of the original assessment to begin with. Other Council members thought it would not be fair to the other business owners who are being assessed if we did not assess one owner. Gunderson made a motion not to add 600 Main Street to the assessment, but

the sidewalk be completed to the corner at the expense of the City. Boor seconded the motion. Roll Call 3—2. Winborn-aye, Gunderson-aye, Roethler-aye, Boor-aye, Lorenzen-aye. Motion carried.

RESOLUTION AMENDING PROPOSED RESOLUTION OF NECESSITY FOR THE MAIN STREET IMPROVEMENT PROJECT (PHASES 1 & 2) RESOLUTION 23:26: Winborn made a motion to approve Resolution 23:26 which amends the proposed Resolution of Necessity for the Main Street Improvement Project to eliminate colored concrete and scoring from the sidewalks. Boor seconded the motion. Roll Call 5—0. Motion carried.

RESOLUTION OF NECESSITY: Winborn made a motion to approve Resolution 23:27, which determines it to be necessary and for the best interest of the City and its inhabitants to proceed with the Project, and to assess a portion of the cost of the Project to the property benefited thereby. Boor seconded the motion. Roll call 4—1: Gunderson-aye, Boor-aye, Roethler-aye, Winborn-aye, and Lorenzen-aye. Motion carried.

RESOLUTION ORDERING THE PREPARATION OF DETAILED PLANS, SPECIFICATIONS, NOTICE OF HEARING, NOTICE TO BIDDERS AND FORM OF CONTRACT: Winborn made a motion to approve Resolution 23:28 which instructs the engineers to prepare and file with the City Clerk detailed plans and specifications covering the Project, including a notice of hearing and notice to bidders and form of contract. Boor seconded the motion. Roll Call 4—1, Winborn-aye, Lorenzen-aye, Gunderson-aye, Boor-aye, and Roethler-aye. Motion carried.

CHANGE RESIDENTIAL PROPERTY TO COMMERCIAL: Mayor Reiter explained that Scott Rohloff, owner of 120 Edwards, owns a business that he operates out of his residence. Mayor Reiter thinks it should legally be zoned a commercial property, not a residential. In addition to Rohloff's residence, the City and County sheds could potentially be included within the commercial zone. Council member Winborn questioned whether Rohloff requested the change in zoning. Rohloff responded that he had not. Winborn inquired whether a complaint was made. There were no complaints made. Winborn made a statement that there are many home businesses operating in Jewell and he was not comfortable singling out one owner. Winborn thinks home businesses are very valuable to the Jewell community and made a motion to disregard this agenda item. Roethler seconded the motion. Roll Call 5—0. Motion carried.

TERRY ANDERSON 100 HOUR COMP TIME PAYOUT: Boor made a motion to approve Anderson's 100 hours of comp time pay out request. Winborn Seconded the motion. Roll Call 5—0. Motion carried.

FINANCIAL ADVISOR FOR MAIN STREET PROJECT: The City reviewed engagement letters, services and cost for three potential financial advisors. Winborn made a motion to hire Maggie Burger, a Municipal Advisor from Speer Financial to consult for the Main Street Project. Gunderson seconded the motion. Roll Call 5—0. Motion carried.

2023-2024 BUDGET

- Wellmark insurance was reviewed. No changes, other than to add orthodontia to the dental plan and annual increase of cost.
- Life insurance was discussed for City employees

Winborn made a motion for employees to use up to their previously allotted amount of \$750 for insurance, including adding life insurance. Roethler seconded the motion. Roll Call 5—0. Motion carried.

RESOLUTION 23:25 APPROVING THE STREET FINANCE REPORT: Winborn made a motion to approve the annual Street Finance Report that is due December 1 of each year. Roethler seconded the motion. Roll Call 5—0. Motion carried. If you would like to review the report a copy can be made available at City Hall.

PLAN FOR BEHIND CITY HALL: The Council wishes to move forward with concreting and putting steps behind City Hall so the EJS can utilize the door into the police department. Bids will be presented at the November 27th council meeting.

717 DIVISION REQUEST TO WAIVE SEWER FEES: A pipe burst in the basement of 717 Division causing an excessive amount of water to be used. Boor made a motion to waive \$970.50, the sewer portion of the water bill, leaving the minimum amount of sewer charge of \$12.64 on the bill. Roethler seconded the motion. Roll Call 5—0. Motion carried.

ADJOURN: Winborn made a motion to adjourn the meeting. Roethler seconded the motion. Roll Call 5—0. Motion carried. The meeting was adjourned at 8:32 p.m.

Regina Beaune, City Clerk

Leo Reiter, Mayor

11/13/2023 CLAIMS

IOWA DEPARTMENT OF	EXCISE TAX, SALES TAX	\$1,868.11
IRS	TAXES	\$2,410.35
IPERS COLLECTIONS	IPERS	\$3,418.43
STAPLES	ENVELOPES, FILE FOLDERS, BINDER	\$128.66
AMERICAN SANITATION	RECYCLING	\$2,006.99
CENTURYLINK	CITY PHONES	\$435.02
CIT SEWER SOLUTIONS	STORM SEWER INVESTIGATION, LIFT	\$2,226.55
CITY OF JEWELL	FINAL PAYMENT USING DEPOSITS	\$124.80
COOPERATIVE TELEPHONE EX	POLICE TELEPHONE	\$0.71
DAKOTA SUPPLY GROUP	DECKOR STREET CONCRETE	\$637.52
ELSTON ASHPOLE	605 DECKOR WATER DEPOSIT REFUND	\$50.00
HEARTLAND COOPERATIVE	POLICE, CITY FUEL	\$1,318.72
HILLS BACKHOE AND TILING	211 ELM BACKHOE, LABOR, SEWER	\$4,556.45
IA RURAL WATER ASSN	COMMUNITY MEMBERSHIP DUES	\$355.00
JEWELL FARM & HOME	RTV SILICONE CLEAR, TOOLS	\$315.21
JULIE MCGARRY	716 ANDERSON WATER DEPOSIT	\$75.00
REGINA BEAUNE	MILEAGE FOR CONFERENCE 372 MILES	\$243.66
SNYDER & ASSOCIATES	MAIN STREET ENGINEERING	\$7,272.25
SQUEEGEE CLEAN LLC	WINDOW CLEANING JULY-OCT	\$60.00
STEPHANIE MILES	REFUND DEPOSIT 709 DIVISION STREET	\$25.20
STORY CITY BUILDING	PLYWOOD, REMOVAL OF FUEL BARREL	\$49.27
TMI SERVICES	PORTABLE TOILET	\$80.50
TRASHMAN	TRASH BIN	\$141.75
EMPLOYEE	WAGES	\$8,159.18
TOTAL		\$35,959.33